

# MIM119 Social Media Marketing

Lecturer:	Israel Olusegun Ogundeji
Term, year:	Winter, 2024
Number of ECTS:	6
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# 1. Module Description

In this unit students will learn to develop social media plans and integrate digital media into overall marketing plans of organizations, to utilize new media technologies, to measure results of campaigns on social media, and to appraise the emerging trends in digital media. Upon completion of the unit, students will be able to use various social media channels to publish and disseminate relevant branded content in order to engage audience and to increase social impact, influence, and value as well as to manage and transform digital contexts that are complex and unpredictable and require new strategic approaches by creating an integrated social media strategy using a variety of services, tools, and platforms to accomplish organizational objectives.

NOTE: The content of this module is regulated by the Malta Further and Higher Education Authority (MFHEA).





Competencies – at the end of the module/unit the learner will have acquired the responsibility and autonomy to:

- a) C.5: Create a research-based diagnosis to problems in marketing across social media by analyzing digital audience behavior and needs and by studying key characteristics of "connected consumers" from psychological and sociological perspectives;
- b) C.2: Manage and transform digital contexts that are complex and unpredictable and require new strategic approaches by creating an integrated social media strategy using a variety of services, tools, and platforms to accomplish organizational objectives;
- c) C.6, C7: Take responsibility for contributing to professional knowledge and practice by evaluating how to use various social media channels to publish and disseminate relevant branded content to engage audience and to increase social impact, influence, and value;
- d) C.4: Has the learning skills to allow continuation to study various digital marketing domains in a manner that may be largely self-directed or autonomous.

Skills – at the end of the module/unit the learner will have acquired the following skills:

- a) S.1: Be able to adapt to the fast-changing business environment by developing new skills in response to emerging knowledge and techniques related to the use of digital media for marketing purposes;
- S.2: Demonstrate capability in using data analytics tools to draw inferences from data to answer descriptive, predictive, and prescriptive questions relevant to digital marketing managers and execution of social media campaigns while demonstrating ethical competency pertaining to the selection and use of analytics applied to digital marketing;
- S.3: Be able to innovate in complex and unpredictable digital contexts by designing creative campaigns on social media with targeted objectives and outcome measurements and by selecting and tracking appropriate metrics of success for each digital medium;
- d) S.4: Demonstrate capability in using knowledge and skills of social media management to develop and manage effective social media marketing strategies for various types of industries and businesses.

Judgement Skills and Critical Abilities – at the end of the module/unit the learner will have acquired the following judgement skills and critical abilities:

- a) JS.1: Be able to critically position digital media techniques within the overall integrated marketing communications programme;
- b) JS.2: Critically judge the applicability of different types of social media channels along with key trends in this evolving medium.

## 3. Module Topics and Content



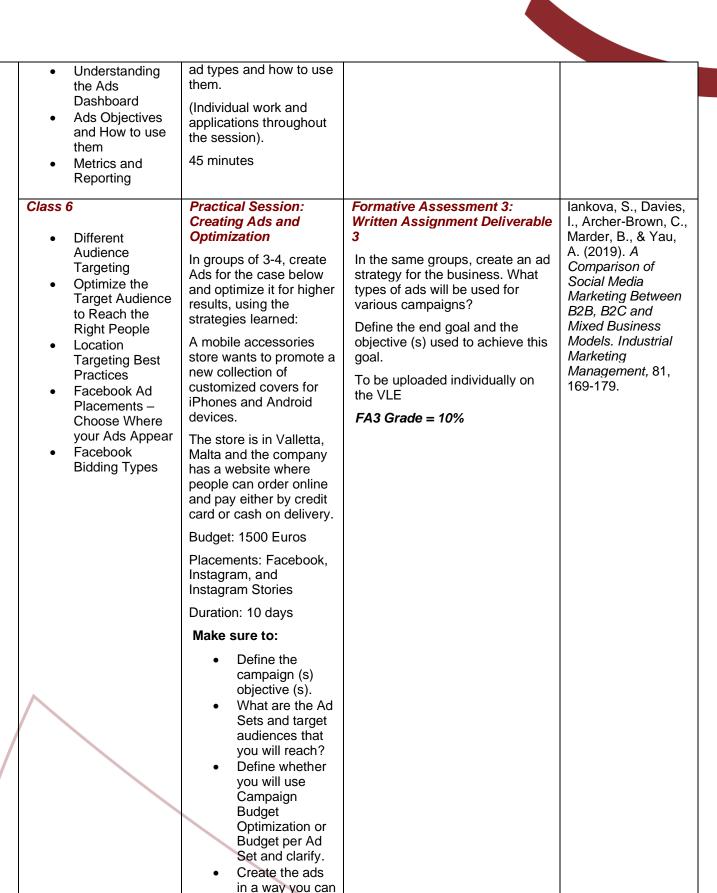


Week	Topics and Content	Class Activities	Assessment	Readings
	Class 1  Course Introduction Social Media Marketing Overview Latest Insights and Statistics Traditional vs. New Marketing Defining Goals and Objectives	Discussion: Digital Marketing vs. Traditional Marketing As a class discuss:  • Why are companies moving Digital? • What platform do you use the most? • Why not the other platforms? 30 minutes		Tuten, T. L. (2020). Social Media Marketing. SAGE Publications Limited. Part 1, Ch. 1
Week 1	<ul> <li>Class 2</li> <li>Inbound         Marketing         Concept and         Approach</li> <li>How to Create a         Social Media         Marketing Plan</li> <li>What to         Consider in the         Plan?</li> <li>Write the Plan:         Working on a         Clear Document         for an Effective         Plan</li> <li>Mistakes to         Learn From</li> </ul>	Direct Question and Response  Have you heard of Inbound Marketing? What is Inbound Marketing and why is it entitled to be the new Digital Marketing? What differs the new marketing strategy from the traditional ways of doing marketing?  minutes	Formative Assessment 1: Written Assignment Deliverable 1  Define a business in a specific industry and think of a critical issue related to the business.  Work on a complete strategy to solve it along with other challenges that the business is facing by listing the activities to be launched during the year for that specific business, including their details (idea + budget).  Define the fixed fees that you might be spending monthly too. To be uploaded individually on the VLE.  FA1 Grade = 15%	Tuten, T. L. (2020). Social Media Marketing. SAGE Publications Limited. Part 2 Ch. 5
Week 2	Class 3  Content Marketing Strategy for Social Media Channels Social Media Content Types and Purpose Content Creation Essentials	Practical Session: Content Creation Tools In groups of 3-4, create content for a specific case using online tools such as Canva, Crello or any other design editor platform. Write effective captions and choose relevant hashtags.  Content to be reviewed by the instructor while	Formative Assessment 2: Written Assignment Deliverable 2  In the same groups, choose two of the activities/occasions listed in Formative 1 and create its content strategy.  Each of the activities should have a purpose as part of working on improving the online presence and the challenges the business or the industry is facing.	Tuten, T. L. (2020). Social Media Marketing. SAGE Publications Limited. Part 2 Ch. 4



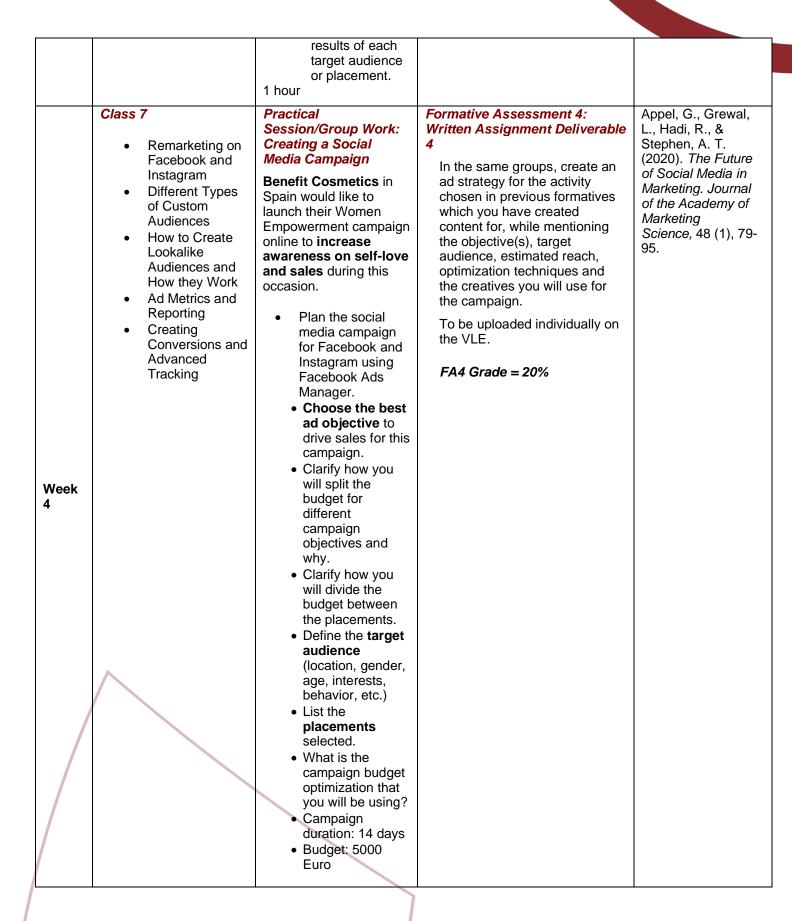
	<ul> <li>Create Designs and Posts without Design Skills</li> <li>Build an Identity on Social Media Channels</li> <li>How to Use, Track and Shorten Links on Social Media</li> <li>Content Creation Tips and Tools</li> <li>Setting up Facebook Business Pages</li> <li>Facebook Content Types – hands-on practices</li> <li>Connecting WhatsApp Business to the Facebook page</li> <li>Facebook Insights – Creating effective reports</li> <li>Connecting Instagram and Facebook</li> <li>Scheduling Posts on Facebook and Instagram directly from</li> </ul>	providing feedback to students.  1 hour  Learning-by-doing: Facebook Page Individually set up a Facebook page, discover the dashboards and complete the set-up.  45 minutes	Define 2 different types of content that fits your goal and define what you will be writing on the visual or video, and what to be placed in the caption.  Define the target audience that will be used for each of the creatives to increase the right reach.  To be uploaded individually on the VLE.  FA2 Grade = 25%	Lin, H., Bruning, P., Swarna, H. (2018). Using Online Opinion Leaders to Promote the Hedonic and Utilitarian Value of Products and Services. Business Horizons, May. Pgs 1-12.
Week 3	Facebook  Class 5  Understand the Importance of Business Manager Facebook for Business vs. Basic Way of Doing Ad Understanding the Meta Business Suite	Practical Session  Setting up Facebook Business Manager, going over the dashboard, highlighting the features available and describing their benefits in a hands-on way.  Understanding the ads objectives and the difference between the		Dhanesh, G. S., & Duthler, G. (2019). Relationship Management Through Social Media Influencers: Effects of Followers' Awareness of Paid Endorsement. Public Relations Review, 45 (3).





analyze the







	Class 8  Optimize Instagram Business Profile Create Effective Instagram Content Instagram Verification – how to do it Hashtags Optimization Techniques and Best Practices Stories and Highlights QR Code – Best Practices Reels Best Practices	Website: https://www.benefitcos metics.com  1 hour  Debates and Discussions  As a class discuss the following:  Instagram Algorithm Change Best Way to Create Instagram Content Posting Frequency Best Time to Post 30 minutes  Feedback from Classmates  Students should check 2 brand pages on Instagram and share their feedback on how these brands are applying the new content marketing strategies and if they are using the	Pranjić, G., & Rekettye, G. (2019). Interaction of the Social Media and Big Data in Reaching Marketing Success in the Era of the Fourth Industrial revolution. Internatio nal Journal of Business Performance Management, 20 (3), 247-260.
Week	No Classes	if they are using the latest strategies. 30 minutes	
5			
Week 6	Class 9  Instagram Tips and Tools Instagram Content Tools Instagram Reporting Tools How to Make the Most of Instagram Content Instagram Ad Types	Creativity Exercises – Case Study on Influencers In groups of 3-4 choose an influencer and create a brief case study on their Instagram account, content, and overall strategy. What type of content do they share on the platform, how frequently? Are they using specific effects for their visuals or video?	Appel, G., Grewal, L., Hadi, R., & Stephen, A. T. (2020). The Future of Social Media in Marketing. Journal of the Academy of Marketing Science, 48 (1), 79- 95.



		45 minutes		
	Class 10	Collaborative work:	Formative Assessment 5	Pranjić, G., &
		LinkedIn	Written Assignment Deliverable	Rekettye, G. (2019).
	<ul> <li>Optimize your</li> </ul>	In groups of 3-4, define	5	Interaction of the
	LinkedIn profile	how B2B brands can	In the same groups, define how	Social Media and
	for Better	make the most of	you will be using LinkedIn as part	Big Data in
	Visibility	LinkedIn in their social	of your social media strategy to	Reaching Marketing Success in the Era
	<ul> <li>LinkedIn</li> <li>Personal</li> </ul>	media strategy.	make a good impact on the	of the Fourth
	Account vs.		business' social issues and	Industrial
	Company Page	Pick 2 brands of your	challenges.	revolution. Internatio
	Setting up the	choice, a B2B and a B2C, and study their	Introduce the content strategy	nal Journal of
	Company Page	presence on LinkedIn:	you will be implementing,	Business
	LinkedIn	strategy, content,	objective(s) and target audience	Performance
	Content strategy	tonality etc.	to reach the right people.	Management, 20
	and Best		To be uploaded individually on	(3), 247-260.
	Practices	45 minutes	the VLE.	
	An Introduction     to Linkedia Ada		FA5 Grade = 10%	
	to LinkedIn Ads  • LinkedIn Ads		77.6 57445 = 7570	
	<ul> <li>LinkedIn Ads</li> <li>Targeting and</li> </ul>			
	Placement			
	Class 11	Discussion		Bassano, C., Barile,
		Share 2 YouTubers who		S., Piciocchi, P.,
	<ul> <li>Creating a</li> </ul>	you follow, describe their		Spohrer, J. C.,
	YouTube Channel  How to Optimize YouTube Videos	activity and why you are		landolo, F., & Fisk,
		following them: what		R. (2019). Storytelling About
		kind of content they		Places: Tourism
	for SEO.	share and what makes		Marketing in the
	Create Subtitles	them successful.		Digital
	Directly from	30 minutes		Age. Cities, 87, 10-
	YouTube			20.
	<ul> <li>How to Launch</li> </ul>			
	Monetization on			
	YouTube and			
l	Earn Money			
Week	<ul> <li>Link YouTube</li> <li>Channel to</li> </ul>			
7	AdWords to			
	Create YouTube			
	Ads			
	<ul> <li>Showcasing</li> </ul>			
/	YouTube			
	bloggers			
	(vloggers) activities and			
/	Success Stories.			
/	Class 12 – TikTok	Project-Based	Formative Assessment 6	Appel, G., Grewal,
/		Learning - TikTok	Written Assignment Deliverable	L., Hadi, R., &
/	<ul> <li>How to Brand</li> </ul>	Individual Task	6	Stephen, A. T.
/	your TikTok	maividual Task	In the same groups, develop a	(2020). The Future
/	Profile for		video marketing strategy by	of Social Media in
	Business		creating 2 video ideas that will be	Marketing. Journal



	<ul> <li>Creating a Hashtag Challenge</li> <li>How Organizations use TikTok to Meet their Objectives</li> <li>TikTok</li> </ul>	How brands can integrate TikTok in their marketing strategy.  TikTok for B2B vs. B2C  Support your strategy with real examples from brands and influencers	implemented on TikTok and YouTube.  Define the purpose and message behind each of the videos and how you will be repurposing them on YouTube and TikTok.  To be uploaded individually on the VLE.	of the Academy of Marketing Science, 48 (1), 79- 95.
	Marketing Strategies to Increase Results Dos And Don'ts	on the platform. 30 minutes	FA6 Grade = 10%	
		Discussion/Brainstorm		Heinze A Fletcher
Week	<ul> <li>Class 13 – Marketing on Twitter</li> <li>Overview of Twitter Dashboard</li> <li>Create a Content Strategy for Twitter</li> <li>Tweets Strategy and Best Practices</li> <li>Understand the Different Types of Twitter Ads</li> <li>Twitter Hashtags, Trends and Tools to find Trending Topics</li> <li>Class 14 – Snapchat</li> </ul>	- Do you use Twitter? - Do you share content or just browse? - What type of content do you look at on Twitter? - Is the platform essential for all companies? What companies/brands benefit the most from it?		Heinze, A., Fletcher, G., Rashid, T., & Cruz, A. (Eds.). (2020). Digital and Social Media Marketing: A Results-driven Approach. Routledge.
Week 8	Learn the Basics of Using Snapchat     Create Effective Content that Suits Snapchat Audiences     Snapchat for Business Introduction     Snapchat Ads and Best Practices	In groups of 3-4:  - Perform light research to understand Snapchat more Are Snapchat ads worth it? - Who uses Snapchat the most? - Is Snapchat still popular? For which regions/country? Which businesses are and can be on Snapchat and how?		Doszhan, R., Borodin, A., Omarova, A., & Ilyas, A. (2019). The Role of Social Media Marketing in Consumer Behaviour. In E3S Web of Conferences (Vol. 135, p. 04022). EDP Sciences.



		- In which country is Snapchat	
		most popular?	
		45 minutes	
	Session 15	TO Milliates	Kumar, V., & Nanda, P. (2019). <i>Social</i>
	Revision session		Media to Social  Media Analytics:  Ethical
Week 9			Challenges. Internati onal Journal of Technoethics (IJT), 10 (2), 57-70.
Weeks 10 & 11	Submission of the Su	ummative Assessment Activities	

## 4. Module Assessment

The assessment of this Module consists of Formative and Summative assessment activities listed in the table 1 and described in the table 2 below:

### Table 1:

Formative	Summative
Written Assignment (in groups) –	E-Portfolio – 40%
20%	
Practical Skills Assessment – 70%	Project Output
	(2000 words) – 60%

Prefinal grade is based on the Formative Assessment activities, and it is not a part of a module final grade. Students should have over 50 points of the prefinal grade to submit summative assessment activities representing module final grade.

### Table 2:

Formative	Summative
Oral Assessment/ Online Participation: Each week,	
students will have to participate in a discussion forum, with	
questions covering the week's topics. This will help students	
engage with different perspectives thanks to the diversity of	
participation and develop proficiency in understanding and	
applying concepts and developing critical thinking.	
Written Assignment: In the first part of the unit, students	E-Portfolio: Students should
work in groups and select a critical issue of their interest from	execute the campaign on
the business/social area and plan a digital media campaign by	appropriate channels (social
developing and framing appropriate digital messages,	media) of their choice, drawing
identifying stakeholders, platforms, and digital tools. After	attention to the issue. Upon



receiving feedback, they are ready to execute creative communication campaigns on social media with targeted objectives and outcome measurements.	completion of the unit, each student should present different pieces of portfolio evidence (e.g., blog entries, social network engagement, Twitter posts, involvement of bloggers, paid SM advertising (with a little budget), etc.) as well as analytics outputs of their digital media campaign (e.g., number of engagements).
Practical Skills Assessment: Students are assessed on the use of various digital tools needed to execute a campaign by completing some practical exercises related to social media tools.	Project Output: Each student individually submits a report where they analyze the results of their digital media campaign, what was good, what did not work, what can be improved, present and interpret analytics, etc.

The passing grade for the module is 60%.

## 4.1. Summative Assessment 1 – E-Portfolio – 40%

#### Task:

Develop a social media plan for a brand to have an effective online presence that overcomes challenges and fill gaps that the brand is facing. The aim of this plan is to select a critical issue related to the business and work on a complete strategy to solve it along with other challenges that the business is facing.

#### **Details:**

Choose a brand of your choice, which you think has a gap in their social media strategy. Identify the weaknesses and the strengths you believe are taking place and create a social media plan that focuses on building an effective social media and online presence. including the budget planning, target audience and content strategy.

Create a plan including the following detailed covered in the formatives and execute them using the digital marketing plan template (Excel), and on PowerPoint for the full strategy (target audience, content strategy, etc.)

- 1. Target Audience
- 2. List the types of content that you will include in the social media strategy
- 3. Social Media Channels selected
- 4. List 6 activities to be launched during the year + Objectives
- Split the yearly budget between the campaigns you want to launch throughout the year, on a clear excel file.

### Part 1 - Content

- Share a PowerPoint file including 6 main activities you will run throughout this year.
- Define the type of content that you will use for 6 selected campaigns, and how do you think the content will service the goal of the campaign.



- Create a post for one of the 6 campaigns selected, with an effective caption and relevant hashtags. Clarify how you are optimizing the content.
   Make sure to abide by the social media sizes
- Upload the post created on the social platforms created (it is mandatory to have Facebook & Instagram at least) and share related screenshots in the PowerPoint presentation.

### Part 2 - Paid Ads

- Create an Ad strategy for the business. What types of ads will be used for various campaigns?
- o Define the end goal and the objective (s) used to achieve this goal.
- Execute an Ad for the activity chosen and which you have created content for, while
  mentioning the objective(s), target audience, estimated reach, optimization techniques,
  and the creatives' type that you will be using for the campaign.
- Create an ad using LinkedIn Campaign Manager. Define the objective (s) and target audience used to reach the right people, alongside the content used to deliver this campaign's message.

### **Project Presentation + Guidelines:**

- o Include in the PowerPoint file a screenshot of the Excel file you worked on to prepare the budget plan and the campaigns that will run throughout the year.
- The presentation should include screenshots from the social platforms and the ads manager showing the content share and the ads executed along with their details.
- 20% Situation Analysis, Product/Service Description, Pricing Strategy, Pricing Strategy
- 30% Target Audience/Segment, Marketing Objectives, Promotion Strategy,
   Distribution Strategy, Pricing Strategy,
- o 50% Implementation, Evaluation & Control

#### Evaluation criteria - Rubric

Criteria	Mission	Situation Analysis	Marketing Objectives	Product	Target Audience	Promotion Strategy	Distributio n Strategy	Pricing Strategy	Implementation, Evaluation & Control	Group Process
0 to 60 pts	statement for company and/or product or statement is not distinctive.	analysis and market forces impacting the	objectives are missing or those identified are	description is missing.	detail provided on target market and its characteristics and needs.	strategy is missing, or, if identified, is weak in detail and specifics on the range of promotional tools used. Does not seem appropriate given the product/servic e description.	strategy is missing, or, if identified, is weak in detail.	strategy is missing or weak. Tactics are unclear and hard to understand		Poor coordinatio n/preparati on. Easy to distinguish contributors from non-contributors among group members.
	statement for company	Describes the market situation facing the	marketing	product description is	description of	strategy is identified but	Distribution strategy is identified but not	strategy	Some information on implementation and evaluation	Good coordinati on/prepar ation. All



60 to 80 pts	brief, memorable, and distinctive. but it lacks clarity or does not indicate the primary focus of the business and its benefit to the target audience.	content is limited in content and scope.	Some of the objectives and goals are unclear and/or not appropriately quantified.	unclear.	depth and uses	enough detail to convey a robust promotional strategy.	enough detail to convey a strong and clear strategy.	the tactics are clearly identified, but some detail on tactics is missing, or hard to understan d.		members actively participate and appear comfortab le with the subject matter.
80 to 100 pts	statement is brief,	assessment with lots of detail and key insights.	clearly stated and appropriately quantified.	Service and/or product description is clearly stated and appropriate. Creative use of visuals in presentation.	that clearly identifies the target market, its characteristics,	strategy is appropriately identified and described with a range of promotional tools.	strategy is appropriately identified and described with clear	strategies for managing price are thoroughly and clearly identified	clearly identified.	Outstandin g coordinatio n/preparati on. All members actively participate and appear very comfortable with the subject matter. Engages audience with outstanding diction/grammar.
Grade										

# 4.2. Summative Assessment 2- Project Output – 60%

### Task

Define the metrics you will look at to measure the success of your campaign. This needs to be presented in a report of 2000 words.

### Part 1 - Content

- o What makes your content successful?
- o Will it reach the goal of the campaign? Why?
- What can you improve in the content you have created, both visuals/videos and text?
- Is the type of content shared enough to reach the goal and the right target audience?
   What can you add as an additional type of content to improve the campaign performance?

### Part 2 - Paid Ads



- Is the budget set for the campaign enough to reach potential people and the right target audience?
- Is the estimated reach fully covered, or do you need more budget to reach everyone in it?
- o Is the target audience broad, narrowed or well optimized? Clarify why.
- What are the metrics you look at to measure the performance of your campaigns (CTR, CPC, etc.) Clarify.

Introduce an action plan to optimize the campaign created.

### **Project Presentation + Guidelines:**

 Present a PowerPoint file including your answers supported by screenshots and action plan.

### **Allocation of Marks**

- o 30% Strategy & Situation Analysis
- 60% Optimization of Target Audience/Segment, Marketing Objectives, Promotion Strategy, Distribution Strategy, Pricing Strategy
- 10% Action plan, Evaluation & Control

### Evaluation criteria - Rubric

Criteria	Mission	Situation Analysis	Marketing Objectives	Product Description	Target Segment	Promotion Strategy	Distributio n Strategy	Pricing Strategy	Implementati on, Evaluation & Control	Group Process
	statement for	detail provided on analysis and market forces impacting the	objectives missing or	description is missing.	cs and needs.		strategy is missing or if identified, weak in detail.	is missing or weak. Tactics are unclear and hard to	No info on implementation and evaluation of marketing plan or very little detail provided.	Poor coordination/ preparation. Easy to distinguish contributors from non- contributors among group members.
60 to 80 pts	statement for company and/or product is brief, memorable, and	market situation facing the business but content is limited in content and scope.	marketing objectives to business is not clearly stated.	product description is stated, but somewhat unclear.		strategy is identified but not described in enough detail to convey a robust promotional strategy.	strategy is identified but not described in enough detail to convey a strong and clear	clearly identified, but	and evaluation was identified but limited in scope and detail.	Good coordinatio n/preparati on. All members actively participate and appear comfortabl e with the subject matter.



	audience.									
80 to 100 pts	statement is brief,	insights.	clearly stated and appropriately quantified.	and/or product description is clearly stated and appropriate. Creative use of visuals in presentation.	outstanding assessment that clearly identifies the target	strategy is appropriately identified and described with a range of promotional tools.	identified and described with clear identification of how product will be distributed to	for managing price are thoroughly and	implementation and evaluation thoroughly and clearly identified.	Outstanding coordination/preparation. All members actively participate and appear very comfortable with the subject matter. Engages audience with outstanding diction/gram mar.
Grade										

## 5. Module Requirements

### A. Core Reading List

- 1) Appel, G., Grewal, L., Hadi, R., & Stephen, A. T. (2020). The Future of social media in Marketing. *Journal of the Academy of Marketing Science*, 48(1), 79-95.
- Bassano, C., Barile, S., Piciocchi, P., Spohrer, J. C., landolo, F., & Fisk, R. (2019). Storytelling About Places: Tourism Marketing in the Digital Age. Cities, 87, 10-20. Johnston, J. Rowney, K. (2019). Media Strategies: Managing Content, Platforms and Relationships. A&U Academic.
- 3) Dhanesh, G. S., & Duthler, G. (2019). Relationship Management Through Social Media Influencers: Effects of Followers' Awareness of Paid Endorsement. *Public Relations Review*, 45(3).
- 4) Heinze, A., Fletcher, G., & Cruz, A. (2020). *Digital and Social Media Marketing* (2nd ed.). Taylor and Francis. <a href="https://www.perlego.com/book/1520023/digital-and-social-media-marketing-a-resultsdriven-approach-pdf">https://www.perlego.com/book/1520023/digital-and-social-media-marketing-a-resultsdriven-approach-pdf</a>
- Iankova, S., Davies, I., Archer-Brown, C., Marder, B., & Yau, A. (2019). A Comparison of Social Media Marketing Between B2B, B2C and Mixed Business Models. *Industrial Marketing Management*, 81, 169-179.
- 6) Kumar, V., & Nanda, P. (2019). Social Media to Social Media Analytics: Ethical Challenges. *International Journal of Technoethics* (IJT), 10(2), 57-70.
- 7) Lin, H., Bruning, P., Swarna, H. (2018). Using Online Opinion Leaders to Promote the Hedonic and Utilitarian Value of Products and Services. *Business Horizons*, May.
- 8) Pranjić, G., & Rekettye, G. (2019). Interaction of the Social Media and Big Data in Reaching Marketing Success in the Era of the Fourth Industrial revolution. *International Journal of Business Performance Management*, 20(3), 247-260.
- 9) Tuten, T. L. (2020). Social Media Marketing. SAGE Publications Limited.
- 10) Ziyadin, S., Doszhan, R., Borodin, A., Omarova, A., & Ilyas, A. (2019). The Role of Social Media Marketing in Consumer Behaviour. *In E3S Web of Conferences (Vol. 135, p. 04022)*. EDP Sciences.



### **B. Supplementary Reading List**

- 1) Adeola, O., Hinson, R. E., & Evans, O. (2020). Social Media in Marketing Communications: A Synthesis of Successful Strategies for the Digital Generation. *In Digital Transformation in Business and Society* (pp. 61-81). Palgrave Macmillan, Cham.
- 2) Chang, Y. C., Ku, C. H., & Chen, C. H. (2019). Social Media Analytics: Extracting and Visualizing Hilton Hotel Ratings and Reviews from TripAdvisor. *International Journal of Information Management*, 48, 263-279.
- 3) Freberg, K. (2019). Social Media for Strategic Communication: Creative Strategies and Research-Based Applications (1st ed.) SAGE Publications.
- 4) Hendrayati, H., & Pamungkas, P. (2020, February). Viral Marketing and E-Word of Mouth Communication in Social Media Marketing. In 3rd Global Conference on Business, Management, and Entrepreneurship (GCBME 2018) (pp. 41-48). Atlantis Press.
- 5) Humphreys, L. Messaris, P. (2017). *Digital Media: Transformations in Human Communication (2nd ed.)* Peter Lang Inc.
- 6) Liere-Netheler, K., Gilhaus, L., Vogelsang, K., & Hoppe, U. (2019, June). A Literature Review on Application Areas of Social Media Analytics. *In International Conference on Business Information Systems* (pp. 38-49). Springer, Cham.
- 7) Lindgren, S. (2017). *Digital Media and Society (1st ed.)* SAGE Publications Ltd. Shawky, S., Kubacki, K., Dietrich, T., & Weaven, S. (2019). Using Social Media to Create Engagement: A Social Marketing Review. *Journal of Social Marketing*.

### C. General Rules for Submitting Written Assignments

Prior to the assessment and grading, all homework assignments submitted via Virtual Learning Environment (VLE) are checked for <u>plagiarism</u> with the software embedded to the system. Before turning in the first assignment, each student must familiarize themselves with the Plagiarism Handbook in the VLE.

Written assignments should be typewritten and will only be marked and graded if they are submitted via <u>VLE</u> by the requested time. **Late submissions will not be accepted under any circumstances!** 

Being virtually absent shall not be an accepted excuse for <u>not submitting the required</u> <u>homework for the following session.</u>

<u>Technical issues</u>: The VLE system works functionally well and technical issues almost non-existent. Failure to submit the assignment on a timely basis is typically a result of a misuse of the VLE instructions or simply a missed deadline.

In case a student experiences issues with the submission of a particular assignment, an email should be sent <u>before the submission deadline</u> to the lecturer (with a copy to the Academic Coordinator) along with the screenshot of the technical issue. Each case will be thoroughly investigated, and the ultimate decision will be made by the Academics Department whether the homework should be accepted for evaluation and grading.

#### D. Attendance

80% attendance is compulsory. Students who miss more than 20% of classes without a justified reason (e.g., medical certificate) will automatically fail the module.

All appointments, including regular medical appointments, should be scheduled outside of class time, as any absence will affect the participation component of the module evaluation. If you are ill and you cannot attend a class, you will need to fill in the Absence Excuse form and provide a valid certificate from a credible medical institution. Under no circumstances is the lecturer involved in considering absence excuses. This responsibility lies with the Academic Coordinator and the Academic Committee. Please refer to the **Academic Policies and Student Guidelines** for further information.

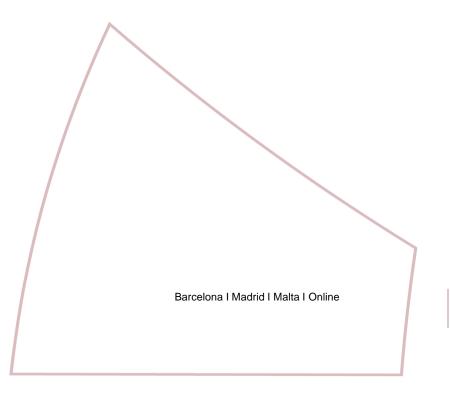
Students who are late (not more than the first 10 minutes) will be allowed to enter the classroom upon the consideration of a lecturer meaning that if a lecturer started the class and believes that those arriving late may disturb the class, he/she has a right not to allow any late students to enter the classroom. Students over 10 minutes late should NOT be allowed into the classroom until the next break. In case the student is not allowed to enter the classroom in the first part of the class or is late more than 10 min, then the attendance will be rated at **50%** or a half class. This margin of time is not applicable after the mid-class break, i.e., students coming late or not returning after the break will not be allowed into the class and/or will get documented only 50% of presence. Continuous late arrivals by a student gives the lecturer the right to dismiss that student from their class, with a failing grade.

**Note:** As entering in the middle of a class session disrupts the entire class and is regarded as disrespectful, students should strictly adhere to the rules. Arriving late or leaving early will be noted and the total time of absences will be calculated by applying the same corresponding rules for continuous tardiness.









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